



The Governors of St Bernard's Catholic High School in Barrow in Furness are looking to appoint a

## Exam Invigilators

**Number on Role:** 677 pupils

**Age Range:** 11-16

**Contract:** Relief/Casual

**Salary:** Salary: Business Support - BS3, SCP 3 £12.60 per hour

**Required start** May 2025

**School Website:** [www.stbernardsschool.uk](http://www.stbernardsschool.uk)

St Bernard's Catholic School is a high performing Secondary school in a beautiful corner of Cumbria, at stone's throw from the Lake District National Park– an incredible place to live and work. We are a school where all are 'known and loved'. We are proud to be part of the Mater Christi Trust comprising 16 schools (and growing) across Cumbria and Lancashire, providing incredible opportunities for growth and development for our staff.

We are seeking to appoint Invigilators to join our school.

You would be involved in assisting an experienced team of invigilators in the setting up of examinations and would be working as a member of a team aimed at ensuring the fair and proper conduct of examinations in a calm environment that enables students to perform to the best of their ability.

Our School can offer you:

- A school where "Students describe the school as a loving environment" and "Students behave in a mature and sensible way", "They respect each other and their teachers and enjoy learning".
- A professional, enthusiastic and supportive team of staff with the capacity and commitment to raise student achievement.
- Centralised behavior systems to support teaching staff.
- Supportive parents, Governors, Diocese and Trust.
- A well-resourced school with good results.
- A strong commitment to developing staff and creating the leaders of tomorrow.

An application pack and further details about the post are available from: [www.stbernardsschool.uk/vacancies](http://www.stbernardsschool.uk/vacancies)

Completed applications should be returned to: [angela.williams@mater-christi.com](mailto:angela.williams@mater-christi.com)

**Closing Date:** 12 noon on Monday 31st March 2025

**Shortlisting:** Week beginning Monday 31st March 2025

**Interviews:** To be confirmed

*St Bernard's Catholic High School is part of the Mater-Christi Trust in the Diocese of Lancaster. The Trust actively promotes diversity, unity and community cohesion and that it supports pupils to become successful, compassionate citizens. The Mater Christi Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Your suitability to work with children and young people will form part of the selection process. For this post, prior to appointment Mater Christi Trust will apply for a satisfactory enhanced Disclosure and Barring check, a Children's Barred list check, two satisfactory references, satisfactory pre-employment health screening, carry out online searches for shortlisted candidates, and for Teachers, a Prohibition Check in relation to the children's workforce. In some settings a Declaration will be required in order to meet our obligations under the 'Disqualification under the Childcare Act 2006'.*



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